**11th Annual Conference on Architecture and Urbanism 2022:**

**New research directions in the volatile world**

November 9, 2022, 09:00 (CET), online conference, FA BUT Czech Republic

**Instructions for Contributing Authors**

Scientific papers will be considered for publication in the proceedings of the International Conference of Doctoral Students.

Papers can be submitted by email via <https://wetransfer.com/> to: [phd2022@fa.vut.cz](mailto:phd2022@fa.vut.cz)

If you have decided to submit only an abstract instead of a paper, please send it in the same way as the paper (by special request only - contact the organizing committee for more information).

Each conference participant can author a maximum of one paper as a principal (corresponding author) and is obliged to present it at the event.

If the principal author cannot attend for any reason, any member of the author team is allowed to present the paper.

If the paper is not presented at the conference, we cannot guarantee its inclusion in the proceedings.

The paper and the conference presentation must be written and delivered in English. For the manuscripts that will be recommended by the reviewers for publication in the conference proceedings, the conference organizer will provide expert proofreading by a native speaker.

The proceedings of the 6th ACAU 2016 conference are indexed in the Conference Proceedings Citation Index (Clarivate Analytics). Please read the following guidelines carefully before submitting your paper.

The conference organizers consider plagiarism to be serious professional misconduct. Therefore, all submitted papers will be checked by the iThenticate Similarity Check document checking system, and if plagiarism is detected, the author's paper will be rejected.

**Preparation of the paper**

It is necessary to follow the structure of the paper, which is given in the template below (starting on page 5).

The length of the paper must not exceed 6 standard pages including tables, figures and references and must be written in English.

Please use only the term 'paper', not 'article' or 'contribution' throughout the text of the paper.

**Formatting and final editing of the paper**

Manuscripts should be submitted in the following format: .doc or .docx (Helvetica font, single-spaced). Margins are 2 cm around the perimeter of an A4 page. The font and spacing of all text must follow the template below.

Do not include page numbers, headers or footers. Company logos should not be inserted in headers or footers. Your manuscript will be rejected if it includes page numbers, headers, footers, or logos.

Each submitted manuscript must contain two complete files – in .doc or .docx and .pdf format.

**Abstract** – the maximum length of the abstract is 200-1000 characters (including spaces). The abstract should give a concise overview of the paper, its purpose, the main methods or procedures used; summarize the findings or facts of the paper; and state the author’s conclusions or interpretation. The abstract must not contain results or data that are not presented and justified in the main body of the text. The abstract should not contain any vague abbreviations or unspecified references.

**Keywords** – Six keywords are recommended that do not overlap with the manuscript title and abstract.

**Introduction** – The broader context, a statement of the reasons for researching and publishing the paper, and the aims of the paper.

The main text of the paper divided into several (approximately 3) chapters and a maximum of two levels of heading and subheading. The Methods – Brief Description of Methods section may be described separately in the text so that anyone can reproduce the work; if the methods are not original, provide a reference to where the method was originally published.

**Results** – Evaluation and precise description of the results obtained.

**Discussion** – Confrontation of the results obtained with previously published work, the author’s opinion of the differences found, his/her view of the result, an outline of the need for further work or its relevance to the advancement of science, society or practice.

Results and discussion may be combined together.

**Conclusions** – briefly summarise the contribution of the work to science or practice. Conclusions should be brief, clear and understandable.

**Acknowledgements** – Required if the work was funded by a granting agency. Indicate the number and title of the grant(s) that supported your research (e.g.: The paper was supported by Research Project No. XXXX/2022).

**References**

References in the text by author(s) and year of publication in parentheses.

Examples:

- one author: (Gebrian 2021),

- two authors: (Frejlachová and Pazdera 2019),

- three or more authors: (Newman et al. 2016),

- multiple citations in parentheses: (Gebrian 2021, Frejlachová and Pazdera 2019, Newman et al. 2016).

When referring to the work of other authors, keep the original wording of the names.

**References list**

Items in the reference list should be arranged alphabetically by the surname of the first author of each paper, without numbering. Citations must follow Harvard style (if in doubt how to format a citation, use: <http://www.citacepro.com>). The reference list must include citations to all sources used and must not include citations to sources that were not actually used. The majority of references should come from scholarly journals and books. Do not use any abbreviations of scholarly journals as this can cause errors and confusion. Always write their titles in full. Citations of non-scientific websites should be kept to a minimum. Proper use of references greatly enhances the overall quality of a paper, as it is traditionally seen as a telling sign of the author’s familiarity with his/her subject and rigorous fact-checking. However, any literature reference should be used clearly and effectively, so we recommend using no more than 15 references per paper.

**Graphics**

Images and illustrations are called Figure; tables are called Table. All figures/tables are numbered with Arabic numerals and should always be referred to in the text in sequential numbering.

Images and illustrations must be in the form of separate files that contain - in English - all captions (descriptions, legends, etc.).

Do not insert any pictures in the MS Word document. Save all image files (maximum of 10 images) in common graphic formats (\* .jpg, \* .tif, \* .png) at minimum resolution of 300 DPI, width of at least 10 cm, as separate files named and numbered the same as the Figure/Table titles. When preparing the graphics, keep in mind that the final paper will be printed in black and white, while the electronic version will contain graphics in colour.

**File upload and peer review process**

Submit your manuscript including full-resolution graphic attachments (all in one ZIP file) by September 18, 2022 via <https://wetransfer.com/> to: [phd2022@fa.vut.cz](mailto:phd2022@fa.vut.cz)

When uploading the final forms of the files (.doc or .docx and .pdf), the authors must indicate their contribution to the manuscript (in percentage and how they contributed to its creation or to research activities).

The review procedure is twofold. In its first stage, the author must comply with the stated formal requirements of the manuscript. Only after a successful first round is the paper sent to a reviewer for scientific assessment. It is mandatory for the author to continuously respond to both formal and scientific comments of the reviewers. Failure to comply with both reviewers' suggestions will lead to deletion of the paper from the conference proceedings.

Please note: Responses to reviewers' comments on the last day of the review period pose a serious risk of being removed from the conference proceedings because there is not enough time to make the necessary corrections. Despite the rejection of a paper for publication, the author may present his/her work orally at the 11th ACAU 2022 conference.

Due to the volume of submissions and work in progress, the tight time constraints of the review process, and we can only guarantee two resubmissions (the original submission plus two corrected versions reflecting the reviewer's comments, in both the formal and scientific rounds).

The conference editors reserve the right to make minor typographical changes to the final submissions to conform to the Clarivate Analytics formal requirements. This is a normal process and does not affect the content of the paper in any way.

Each author contributes significantly to the overall quality of the proceedings of this conference. We trust that you will devote the time and effort to ensure that your paper is of high quality and that you will follow the guidelines. We thank you in advance for your attention to the details of your manuscript and for contributing to making this conference a successful scientific event.

**Template**

**Title of the proceeding (concise and informative)**

The title must express the main topic as accurately as possible; it must not contain abbreviations or acronyms

Name(s) of author(s) without academic titles - First name, middle name and last name

Affiliation and address of all authors - Institute/Department, University, Address, Country.

E-mail address of corresponding author

Contribution of individual authors to the manuscript (in percentage and how they contributed to its creation or research activities):

**Abstract**

Please write your final abstract of 200-1000 characters.

**Key Words**

Six, English, keywords, separated, by, commas

**Introduction**

Please use font size 11 points. Do not use underline or capitals in the text. Do not insert text fields!

**Title** - font size 11 points in bold

If you use footnotes, enter the number as the upper index1 and attach the notes at the end of your paper.

**Text**

The text of your paper should range between 7 200 and 9 000 characters in length including spaces and all end notes.

**Figures and tables**

Do not insert any pictures in the MS Word document. Save all image files (maximum of 10 images) in common graphic formats (\* .jpg, \* .tif, \* .png) at minimum resolution of 300 DPI, width of at least 10 cm, as separate files named and numbered the same as the Figure/Table titles. When preparing the graphics, keep in mind that the final paper will be printed in black and white, while the electronic version will contain graphics in colour.

Figure 1 Figure title (Source:)

If you use tables in the article, the description will be similar:

Table 1 Table title (Source:)

**Results and discussion**

Results and discussion may be combined together.

**Conclusion**

Briefly summarise the contribution of the work to science or practice. Conclusions should be brief, clear and understandable.

**Acknowledgements**

The paper was supported by Research Project No. XXXX/2022

**Footnotes**

[1] A simple numbered list of footnotes will be placed at the end of the manuscript, but is not mandatory.

**References**

List of the most important sources, quotation formatted as ISO 690 (author, date).

**Electronic submission**

The Full-text will be submitted in electronic (editable) format in MS Word format. Submit your manuscript including full-resolution graphic attachments (all in one ZIP file) by September 18, 2022 via <https://wetransfer.com/> to: [phd2022@fa.vut.cz](mailto:phd2022@fa.vut.cz)